



# OUTDOOR DINING INSURANCE REQUIREMENTS

## PROVIDE THIS SHEET TO YOUR INSURER

**Insurer:** Please provide both #1 and #2 at the same time. Insurance review cannot be completed until both documents are received. Email questions and documents to [msmith@ci.northville.mi.us](mailto:msmith@ci.northville.mi.us)

### 1. Certificate of Insurance

- \$1M per occurrence General Liability (ALL applicants)
- \$1M per occurrence Liquor Liability (if serving alcohol)
- Proof of a Valid Workers Compensation policy with statutory minimum limits.

#### Required Information

- Certificate Holder: City of Northville, 215 W. Main Street, Northville, MI 48167
- The City of Northville named as an additional insured for General Liability and Liquor Liability
- Certificate signed and dated by the authorized agent

### 2. Copy of the Policy Endorsement

- The Certificate of Insurance must be accompanied by a copy of the Policy Endorsement. **This is a separate document from the Certificate of Insurance.**
- The Policy Endorsement may be provided on a separate form, or be found in a section of your insurance policy that recognizes the City of Northville as an additional insured for all applicable policies for your business using City right-of-way for outdoor dining.
- DO NOT send the entire policy – this will be rejected. Only send the section that applies to naming the City of Northville as an additional insured for this activity.
- Endorsements that solely mention a lease or rental for a governmental subdivision are not accepted. Endorsement CG 2026 (or one similarly worded) is an endorsement form usually accepted by the City's insurer.